

Purpose

To outline the procedures for moving up apparatus to ensure emergency coverage.

Policy

The move-up of firefighting resources is sometimes necessary to ensure adequate emergency coverage for specific jurisdictions when pockets or voids exist in response areas. Normally, move-ups are made to cover engine company districts but may also include truck companies, if warranted. The Metro Zone has agreed that move-ups will not be used for non-emergency purposes. Move up resources by a jurisdiction lacking sufficient coverage will usually be limited to engine and truck companies. Chief officers will not be included in move-ups to other jurisdictions since the “closest chief” concept is used and chiefs will be added accordingly regardless of their physical location.

The on-duty deputy chief of operations and/or the agency’s duty chief officer shall be notified of any zone move-ups. This notification should occur whenever a move-up occurs and when a move-up is released back to its jurisdiction. Move-ups will not normally exceed four hours. Exceptions will require specific approval of the on-duty operations chief for that affected agency.

Note: The move-up policy is designed for normal day-to-day activity. Anytime a single incident or multiple incidents creates a significant drawdown of zone resources, the zone coordinator or designee shall determine move-up priorities.

A. **Procedure**

The Metro Zone does not provide move ups outside of the Metro Zone without approval of the on-duty deputy chief of operations. All move-up requests shall be initiated by the communication center of the “agency having jurisdiction” (AHJ) when they have confirmed commitment of sufficient companies creating the need for a move up.

All move-ups are non-emergency responses with apparatus driven with the normal flow of traffic. However, the communications center or company officer may order an emergency response while moving up if it is deemed necessary. Unit status will become “move up” and will remain available for all responses during travel to the assigned district. The home station for the move up unit will be changed accordingly to allow station alerting once they are in quarters.

As soon as the requesting agency recognizes the need for coverage in the move-up area will exceed four hours, that agency shall implement staffing callback procedures to staff those stations for extended periods of time and allow the move-up company to return to its home jurisdiction.

B. **Company Identity**

Any unit moving into another unit’s quarters on a move-up assignment will retain their own identity in all communications with the respective communications center. Example: National City would be: “National City Engine 34” while on the

move-up.

C. Returning from Move-up

Units that have moved-up to another station shall return as directed by the respective communications center. Move-up units relieved at incidents shall be directed by the respective communications center.

D. Station Coverage

1. San Diego to Metro Zone Agencies

- ECDC receives request from AHJ communications center
- ECDC notifies selected unit with move-up information and is assigned in CAD (address, entry codes, etc.)
- San Diego unit acknowledge move-up via requesting agency's admin channel
- San Diego notifies requesting agency once available in agency's jurisdiction
- San Diego unit monitors requesting agency's dispatch channel once available in requesting agency's jurisdiction
- San Diego unit will not be used for strike team assignment while on move-up. ECDC will use Metro Zone Strike Team policies to fill assignment.
- San Diego unit will be responsible for completing all incident reports using home jurisdiction procedures and report format for any incidents they respond to while on the move-up.

2. Metro Zone Agencies to San Diego

- ECDC requests move-up from respective communications center
- Communications center notifies selected unit with move-up information (address, entry codes, etc.)
- Zone unit acknowledges move-up on San Diego's admin channel
- Zone unit notifies San Diego once available in San Diego jurisdiction
- Zone unit monitors San Diego's dispatch channel once available in San Diego's jurisdiction
- Zone unit will not be used for strike team assignment while on move-up
- Zone unit will be responsible for completing all incident reports using home jurisdiction procedures and report format for any incidents they respond to while on the move-up.

E. Access to Move-Up Station

Initial access information to the station by move up companies will be provided by the requesting agency dispatch center via MDC, pager, or radio. Any subsequent access will be following the same procedures or through representatives from the requesting agency.